

**PERSONAL INFORMATION**

DATE \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle

Present address \_\_\_\_\_  
Street City State Zip

How long \_\_\_\_\_ Birth Date \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Business \_\_\_\_\_ Cell \_\_\_\_\_

Email address: \_\_\_\_\_ Personal website address (if available): \_\_\_\_\_

If hired, can you present proof of your legal right to live and work in this country? ☐ YES ☐ NO ☐ N/A

Number of years lived in the U.S. \_\_\_\_\_

Marital Status: ☐ Married ☐ Separated ☐ Divorced ☐ Widowed ☐ Single

If Married, Name of Spouse:

Are you ordained? ☐ YES ☐ NO

Date and Place of Ordination: \_\_\_\_\_

Denomination: \_\_\_\_\_

Have you been baptized by immersion? ☐ YES ☐ NO

If you have not been baptized by immersion, would you consider being baptized by immersion? ☐ YES ☐ NO

HAVE YOU EVER FILED FOR BANKRUPTCY? ☐ No ☐ Yes

If yes, please state the nature and circumstances of the bankruptcy:

HAVE YOU EVER BEEN CONVICTED OF A FELONY? ☐ No ☐ Yes

If yes, please state nature of the crime(s), when and where convicted and disposition of the case:

**EDUCATIONAL BACKGROUND**

TYPE OF SCHOOL	NAME OF SCHOOL	LOCATION (Complete mailing address)	NO. OF YEARS COMPLETED	MAJOR & DEGREE
College/University				
Vocational or Technical School				
Graduate School				
Other				

**Additional Academic Experience (post secondary)**

Please list courses attempted and whether or not completed; P/T or F/T; dates; institutions and awards received.

Please briefly describe your general background: summarize your ministry strengths and weaknesses; ministry preferences and vision; and your special interests in ministry.

*[If you answer "Yes" to any of the questions in the following section, please attach a separate sheet indicating the nature of the suit, offense, date, court, and disposition or other appropriate explanation. A conviction record will not automatically be a bar to employment. Factors such as your age at the time of the crime, seriousness and nature of the violation, time elapsed since the crime, job relatedness, and subsequent rehabilitation will be considered.]*

Are you presently being investigated or under a procedure to consider your discharge for misconduct by your present employer? ☐ No ☐ Yes

Has any employer ever subjected you to disciplinary action, suspended, terminated, or asked you to leave a job or volunteer position on the grounds of any unlawful sexual behavior, or violation of an employer's sexual misconduct or harassment policy? ☐ No ☐ Yes

Have you ever been charged in civil or criminal proceedings with improprieties regarding children? ☐ No ☐ Yes

Have you ever entered a plea of guilty, a plea of "no contest" (nolo contendere), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on probation or in a public service or education program for any crime other than a minor traffic offense? ☐ No ☐ Yes

Have you ever been suspended, discharged, or resigned in lieu of discharge from any position? ☐ No ☐ Yes

WORK EXPERIENCE		
<b>Work Experience</b> Please list your work and/or ministry experience for the <b>past five years</b> beginning with your most recent job held. If you were self-employed, give firm name. <b>Attach additional sheets if necessary.</b>		
Name of employer:	Name of last supervisor:	
Address:	Employment dates	
Phone #:	From:	To:
Your last job title:		
Reason for leaving (be specific):		
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Name of employer:	Name of last supervisor:	
Address:	Employment dates	
Phone #:	From:	To:
Your last job title:		
Reason for leaving (be specific):		
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Name of employer:	Name of last supervisor:	
Address:	Employment dates	
Phone #:	From:	To:
Your last job title:		
Reason for leaving (be specific):		
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Name of employer:	Name of last supervisor:	
Address:	Employment dates	
Phone #:	From:	To:
Your last job title:		
Reason for leaving (be specific):		
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
Name of employer:	Name of last supervisor:	
Address:	Employment dates	
Phone #:	From:	To:
Your last job title:		
Reason for leaving (be specific):		
May we contact this employer for a reference? <input type="checkbox"/> YES <input type="checkbox"/> NO		
What evidence is there that you are able to operate cross-culturally and be at home in a multi-cultural community? What experience have you had in a multi-cultural community?		

**LEADERSHIP ROLES**

Leadership of a church involves several roles. Consider the following list (Note all that are applicable).

**CHURCH LEADERSHIP RESPONSIBILITIES:**

- ☐ General Pastoral Care
- ☐ Oversight and coordination of day-to-day operations of the church
- ☐ Preaching
- ☐ Management and Administration.
- ☐ Children and Youth Ministry.
- ☐ Training, Counseling, Teaching and Mentoring.
- ☐ Outreach to the wider community.
- ☐ Support and oversight of staff and volunteers (leaders and coordinators of various activities)
- ☐ Collaborative decision making in boards or committees.
- ☐ Personal professional development.
- ☐ Networking, facilitating partnerships, promoting unity.

***In which of these are you strongest? Explain -***

***In which of these are you weakest? Explain -***

***What evidence is there to confirm that you have strengths in these?***

**PROFESSIONAL REFERENCES****Do not list family members or relatives for references.****Give three references who are qualified to speak of your spiritual experience and Christian service.** \_\_\_\_\_List your current pastor first.

Name/Complete Address

Phone

Position

	( )		
	( )		
	( )		
	( )		
	( )		

**Give three references who are qualified to speak of your professional training and experience.**

List your current or most recent supervisor first.

Name/Complete Address

Phone

Position

	( )		
	( )		
	( )		
	( )		
	( )		

**AGREEMENT (PLEASE READ CAREFULLY BEFORE SIGNING)****Please Read Carefully, Initial Each Paragraph and Sign Below**

_____ Initials	I certify that all the information in this application is accurate and complete to the best of my knowledge and I have not knowingly withheld any information that might adversely affect my chances for employment. I understand that misleading or false statements will constitute sufficient cause for refusal of hire or termination of my employment.
_____ Initials	I understand that neither the acceptance of this application nor the subsequent entry into any type of employment relationship with Ebenezer Third Baptist Church creates an actual or implied contract of employment. I understand that, if I accept employment with Ebenezer Third Baptist Church, it will be on an at-will basis. This means that either Ebenezer Third Baptist Church or I have the right to terminate the employment relationship at any time, for any reason, with or without cause.

**Signature of applicant** \_\_\_\_\_ **Date:** \_\_\_\_\_